



**Joy White** BA (Hons) MA (Hons) MISM  
Brass Peripatetic Teacher  
Music Theory Lessons

Joy White  
*Brass Teacher*

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## Agreement for Private Instrumental Tuition

### 1. FEES

Fees are to be paid termly in advance, no later than the second lesson of term. Late payment of fees will automatically attract interest at a rate of 5% of the term's fees per week or part thereof. Half termly payment is possible by special arrangement.

### 2. NUMBER OF LESSONS

- a. A minimum of 30 lessons will be given in the year. More than ten lessons may be given in any term.
- b. If I am unable to give 30 lessons in any year, a refund will be given at the full rate.

### 3. MISSED LESSONS

- a. Lessons not attended by the pupil are chargeable, but if I am absent the lessons will be made up.
- b. If a pupil's absence is foreseeable, it may be possible to reschedule that lesson if notice is given in reasonable time. This is at my discretion.
- c. I will not timetable lessons during times when the school calendar indicates that your child will not be in school.

### 4. LESSON TIMETABLE

Before the first lesson on each term I will give the pupil/parent carer written confirmation the dates and times of all lessons that term.

### 5. WITHDRAWAL FROM LESSONS

If you wish to withdraw your child from lessons, **half a term's notice** in writing must be given. This notice should arrive by the end of the half term holiday, at the latest. Failure to give such notice will render you liable for fees for a further half term. This notice period does not apply in the first term of tuition.

## **6. MUSIC EXAMINATIONS**

- a. Examinations will only be entered for with the agreement of the parent / guardian, pupil and myself.
- b. Exam fees are payable at the beginning of term, when the entry is made. You will receive an invoice for the exam fee.
- c. Whilst many teachers accompany their own pupils, an official accompanist may be used at my discretion. All accompanists will be paid at the set rate, which will be agreed in advance of the exam.

## **7. CO-OPERATION**

While I make every reasonable effort to improve the musical knowledge and ability of your child, improvement cannot be expected unless they fully co-operate with me and in particular, adhere to the practice sessions advised by me.

## **ONLINE LESSONS**

### **1. LOCATION OF LESSONS**

I shall give lessons to the Pupil in accordance with the Agreement. If I cannot meet the pupil in person at any physical location in the Agreement for reasons beyond the control of the parties, tuition will be given to the Pupil via an online platform as agreed by the Parent/Carer.

### **2. ADDITIONAL LESSONS**

Additional online lessons may be given out of school time at the pupil and parent/carer's request. These shall be paid at the usual rate and agreed in writing by myself and the parent/carer.

### **3. PUPIL'S TEACHING ENVIRONMENT AND EQUIPMENT**

- a. The pupil or parent/carer shall be responsible for a suitable location for online tuition.
- b. The pupil or parent/carer will be responsible for the provision and reliability of technology suitable for the online tuition.
- c. I am not liable for any delays or disruptions caused by technical difficulties of whatever nature at the pupil's location for the lesson. I am not required to make up any time lost through such incidents

**In registering for lessons you are agreeing to these terms and conditions. Payment of fees will also be deemed as acceptance of these terms and conditions.**